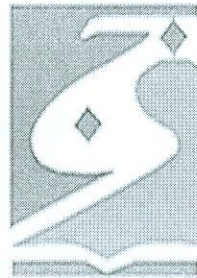


MS/MPHIL & PHD PROGRAM REVIEW VISIT

(SELF PGPR)

APRIL 21-23, 2025



FATIMA JINNAH WOMEN UNIVERSITY RAWALPINDI

BACKGROUND OF MS/MPHIL & PHD PROGRAMS SELF REVIEW 2023

The MS/MPhil & PhD Programs Self Review Visit was held from April 21-23, 2025. The Panel was comprised of the following members:

Self-Review Panel:

- Prof. Dr. Bushra Yasmin
Chair, MS/MPhil & PhD Program Review Committee/Director, QEC
Fatima Jinnah Women University, Rawalpindi
- Ms. Naseem Akhter
Registrar, Fatima Jinnah Women University, Rawalpindi
- Prof. Dr. Sadia Hina
Member, MS/MPhil & PhD Program Review Committee
- Dr. Ishrat Siddiq Lodhi
Member, MS/MPhil & PhD Program Review Committee
- Dr. Sajida Naz
Member, MS/MPhil & PhD Program Review Committee
- Dr. Saadia Ishtiaq
Member, MS/MPhil & PhD Program Review Committee
- Dr. Muhammad Mumtaz
Member, MS/MPhil & PhD Program Review Committee
- Ms. Javaria Iftikhar
Member, MS/MPhil & PhD Program Review Committee
- Ms. Nosheen Naz
Member, MS/MPhil & PhD Program Review Committee/Deputy Director, QEC

Facilitators:

- Focal Persons and Department Coordinators of Postgraduate Degree Programs

Currently Fatima Jinnah Women University, Rawalpindi is offering 15 PhD Programs and 23 MS/MPhil/Equivalent Programs (19 MPhil and 04 MS) on the campus. The committee reviewed all the MS/MPhil/Equivalent & PhD Programs of the university as per HEC guidelines. Below is the Summary of all MS/MPhil/Equivalent and PhD Programs offered at Fatima Jinnah Women University:

S #	Department	Program Title	PH.D. Faculty		Students		HEC Approved Supervisor	NOC Status For Programs Launched After November 2013	Status After Review
			MS/M.Phil	PhD	MS/M.Phil	PhD			
1.	Education	PhD Education	--	04	--	19	02	2016 NOC=Yes	OK
2.		M.Phil Education	--	--	27	--	N/A	2017 NOC=Yes	OK
3.	Economics	PhD Economics	--	04	--	03	03	2011 NOC Not Required	OK
4.		M.Phil Economics	04	04	05	--	N/A	2011 NOC Not Required	OK
5.	Communication & Media Studies	M.Phil Communication & Media Studies	04	04	27	--	N/A	Fall 2018 NOC=Yes	OK
6.		PhD Communication & Media Studies	04	04	--	08	01	Fall 2024 NOC=Yes	OK
7.	Sociology	M.Phil Sociology	02	02	14	--	01	2020 NOC=Yes	OK
8.	Anthropology	M.Phil Anthropology	02	03	--	--	03	2018 NOC=Yes	No intake
9.	Behavioral Science	PhD Psychology	--	04	--	30	03	2016 NOC=Yes	OK

S #	Department	Program Title	PH.D. Faculty		Students		HEC Approved Supervisor	NOC Status For Programs Launched After November 2013	Status After Review
			MS/M.Phil	PhD	MS/M.Phil	PhD			
10.	Behavioral Science	M. Phil Psychology	--	--	41	--	N/A	2018 NOC=Yes	OK
11.	Biotechnology	PhD Biotechnology	-	04	--	07	03	2018 NOC=Yes	OK
12.		M.Phil Biotechnology	--	--	13	--	N/A	2012 NOC not applicable	OK
13.	Mathematical Sciences	PhD Mathematics	--	06	--	06	06	2020 NOC=Yes	OK
14.		M.Phil Mathematics	01		26	--	N/A	2015 NOC=Yes	OK
15.	Computer Science	M.Phil Computer Science	03	05	31	02	N/A	2017 NOC=Yes	OK
16.	Environmental Science	PhD Environmental Science	--	11	--	16	10	2012 NOC Not Required	OK
17.		PhD Environmental Science (Chemistry)	-	11	--	06	10	2012 NOC Not Required	OK
18.	Environmental Science	M.Phil Environmental Science	--	11	44	--	N/A	2010 NOC Not Required	OK

S #	Department	Program Title	PH.D. Faculty		Students		HEC Approved Supervisor	NOC Status For Programs Launched After November 2013	Status After Review
			MS/M.Phil	PhD	MS/M.Phil	PhD			
19.		M.Phil Environmental Science (Chemistry)	--	11	22	--	N/A	2012 NOC Not Required	OK
20.	Public Administration	PhD Public Management	--	06	--	12	05	2020 NOC=Yes	OK
21.		M. Phil Public Management	03	02	06	--	N/A	2018 NOC=Yes	OK
22.		M. Phil Public Policy and Management	03	02	14	--	N/A	2021 NOC=Yes	OK
23.	Business Administration	MS Business Administration	02	08	26	--	N/A	2019 NOC=Yes	OK
24.		PhD Management Sciences	02	08	--	01	04	2024 NOC=Yes	OK
25.	English Linguistics	PhD English Linguistic		06	--	20	04	2017 NOC=Yes	OK
26.		M. Phil English Linguistic	02	06	25	--	N/A	2017 NOC=Yes	OK
27.	English Literature	PhD English Literature	--	04	--	13	02	2017 NOC=Yes	OK
28.		M. Phil English Literature	--	04	34	--	N/A	2017 NOC=Yes	OK
29.	Urdu	PhD Urdu	--	03	--	15	03	2020 NOC=Yes	OK

S #	Department	Program Title	PH.D. Faculty		Students		HEC Approved Supervisor	NOC Status For Programs Launched After November 2013	Status After Review
			MS/M.Phil	PhD	MS/M.Phil	PhD			
30.		M. Phil Urdu	--	03	34	--	N/A	2018 NOC=Yes	OK
31.	Islamic Studies	PhD Islamic Studies	01	06	--	08	05	2023 NOC=Yes	OK
32.		M.Phil Islamic Studies	01	06	34	--	N/A	2017 NOC=Yes	OK
33.	Commerce	MS in Accounting and Finance	02	02	05	--	02	2021 NOC= Yes	OK
34.	Gender Studies	M.Phil Gender Studies	01	03	15	--		2018 NOC=Yes	OK
35.	International Relations	M. Phil International Relations	04	05	29	--	N/A	2022 NOC=Yes	OK
36.	Chemistry	M. Phil Chemistry	--	02	18	--	01	2023 NOC=Yes	OK

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• **General Findings and Recommendations:**

Findings	Rectification Plan	Responsible Body	Timeline
List of external examiners for PhD should be updated as per GEP criteria.	The revised lists to be approved from AS&RB	Departmental MS/MPhil & PhD Advisory Committee	Fall 2025
MPhil and PhD NOCs need to be updated as per revised faculty members of Islamic Studies Department.	Department will submit case to HEC through Registrar Office for renotification per revised faculty members.	Department/Registrar Office/HEC	Fall 2025
Course files need to be uploaded for each course	The Departments will upload complete course files on google drive link provided by QEC	Department/QEC	Spring 2025
The provision of functional multimedia in classrooms is pertinent.	The Multimedia will be installed in classes as per requirement.	Department/ITC/ Administration	Spring 2026
Washrooms are not properly cleaned and less in number.	Awareness groups and administrative measures to be ensured.	Administration to orient sanitary staff	Fall 2025
In hostel building, the issue of internet needs to be resolved.	Provision of internet in Hostel will be ensured	Hostel Office/ITC	Fall 2025
The relevant software for multiple Departments are lacking.	Departments should include software requests in their budgets with proper justification.	Department/Accounts Office/ITC	Spring 2026

• **Findings of Students' Session**

Findings	Rectification Plan	Responsible Body	Timeline
A common room dedicated for PhD students is required.	A common room will be provided to PhD students for smooth conduct of research.	Room Allocation Committee	Fall 2025
Laboratories required maintenance and paint in the Environment Science department.	The maintenance and paint in laboratories will be ensured for conducive learning environment.	Department/Works Department	Spring 2026

More scholarship opportunities for MPhil students need to be explored.	More Scholarship opportunities will be explored to facilitate research students.	Financial Aid Office	Spring 2026
Provision of evening classes for working research students need to be ensured.	Evening/Weekend classes/programs can be started as per GEP-2023.	Departments/Statutory Bodies approval	Fall 2025
Drinking water provision to students should be ensured in the campus.	Installation of water coolers at multiple places will be ensured.	Administration	Fall 2025

Findings of Faculty' Session

Findings	Rectification Plan	Responsible Body	Timeline
Courseload exemption policy for faculty needs to be reviewed for fair implementation.	●Courseload exemption policy can be reviewed after faculty consultation. ●Policy is a dynamic document and will be reviewed/revised as and when required.	ORIC/Registrar	Fall 2025
Allocation of supervision needs a fair mechanism	Supervision Manual as per GEP-2023 to be prepared to address the issue.	PGPR Committee	Spring 2026

Compliance Report of Self-MS/MPhil & PhD Program Review,
(2023-24)

After reviewing all documents and faculty student information, the Program Review Committee checked the compliance of Self-PGPR Visit held in year 2023-24. Following is the detail of action taken for the findings of Self-PGPR, 2023-24:

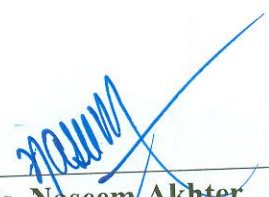
Findings of Self PGPR Visit	Compliance Status	Implementation Date
The issue of Multimedia and lights were highlighted by Faculty member that multimedia is not in working condition and lights need to be replaced.	It was informed that department needs to look into maintenance and related cost at the time of budgeting. Moreover, additional multimedia are approved in F & P meeting held on June 30, 2025.	Addressed/Spring 2025
The faculty highlighted instrument approval issues in budget.	It was emphasized that the way departments defend their case in front of the board determines the importance of acquiring certain software and justifies the expenditure from the departmental budget.	Addressed/Fall 2024
A few faculty members highlighted that departments assign an earlier date for thesis submission than the due date.	This was informed that Exam office issues the date and as per policy this is the date to submit thesis for turnitin to QEC. An earlier submission may be to avoid delay during the plagiarism process. However, this can not be enforced in the presence of policy in vogue.	Addressed/Fall 2024 <i>Email of Exam Office as Annexure I</i>

It was noted that MS students prefer to opt for coursework instead of research, as permitted by current policy provisions. However, to foster a stronger research culture, it is suggested that research work be made mandatory through a revised policy.	It was clarified to the faculty that the MS Program allows both a 2-year track with research and a 1.5-year track without research. Departments are advised to maintain flexibility within the MS Program to accommodate both options. It was further emphasized that the Department should pro-actively sensitize students towards the importance of research and usage of research degree at later stage so that they pick research themselves.	Addressed/Fall 2024
Some faculty members raised the concern that computer labs are shared, so research students don't get enough time.	New computer labs have been established in Campus II, and the relocation of six departments in Campus II has enhanced lab availability at the city campus.	Addressed/Fall 2024 <i>Letter of Reallocation of Departments to Campus II as Annexure II</i>
Career Counselling Sessions	Each department has initiated standardized counseling system and keeps one session on career counseling for Bachelors 8th semester and Postgraduate students.	Addressed/Fall 2024

Student performance mechanism should be strengthened as those students who don't turn up with supervisor despite of reminders, should be issued some warnings.	Monitoring of student performance is being practiced through Research Progress Review Surveys biannually. However, it is re-emphasized in 115th meeting of AS&RB held on March 03, 2025, in which it was directed that MPhil and PhD supervisors must submit research progress report to the Departmental Advisory Committee every semester as per requirement, detailing the scholar's performance in research. If a scholar receives two consecutive unsatisfactory reports, her case will be forwarded to the AS&RB for cancellation of candidature. In case of a first negative report, the department will issue a warning letter to the scholar.	Addressed/Spring 2025 <i>Minutes of 115th AS&RB meeting as Annexure III</i>
Top-performing students are often assigned to a few faculty members for research, while those with weaker performance are disproportionately allocated to others. A fair and balanced student allocation mechanism is essential.	It is incorporated in ToRs of Departmental MS/MPhil & PhD Advisory Committee as follows “To recommend allocation/change of Supervisor/Co-Supervisor(s) and theses titles, for MS/MPhil/PhD scholars. While proposing the supervisors for PhD thesis the committee will also assess the relevance of the supervisors as per given criteria in GEP 2023, clause 4.2.1 & 4.2.2. Committee will ensure a fair supervision allocation”. Moreover, in 113th meeting of AS&RB held on October 03, 2024, it was clarified that according to clause 7.1.1.(c) of the HEC Graduate Education Policy 2023, faculty members are permitted to supervise up to 12 students (MS/MPhil/PhD)	Addressed/Fall 2024 <i>ToRs of Departmental MS/MPhil & PhD Advisory Committee as Annexure IV</i> <i>Minutes of 113th AS&RB meeting as Annexure V</i>

	simultaneously, with a maximum of 5 PhD students. This policy aligns with the HEC's 2018 guidelines' however, FJWU has been practicing a stricter supervision limit to ensure research quality and for a fair allocation of research students among faculty members. At FJWU, faculty members can supervise research students as per following criteria: 7 (MPhil) + 5 (PhD) = 12 (overall) at the given time.	
It was proposed that a WhatsApp group be created for PGPR focal persons from all academic departments to facilitate timely updates and communication on PGPR-related matters.	QEC has generated a WhatsApp group for PGPR focal persons and actively shares updates and information related to PGPR matters.	Addressed/Fall 2024
Departments with low intake were asked to make a strategy to improve intake. Best practices were shared.	Departments started multiple campaigns through social media to improve their strength.	Addressed/Fall 2024 <i>List of campaigns as Annexure VI</i>
Access issue of Scopus was highlighted	FJWU got access to the Scopus database through HEC Digital Library on February 13, 2025.	Addressed/Spring 2025 <i>SCOPUS page of FJWU as Annexure VII</i>


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